

Education Committee Minutes

Coatesville Area Senior High School Auditorium

August 13, 2019 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Robert J. Fisher
BOARD MEMBERS: Henry J. Assetto and Robert T. Marshall, Jr.
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:00 p.m.

APPROVAL of MINUTES

Approval of the July 9, 2019 Education Committee meeting minutes. ([Enclosure](#))

Motion: Henry Assetto Second: Rob Marshall Vote: 3-0

AGENDA ITEMS

A. Adjudication 10014472

RECOMMENDED MOTION: That the Board of School Directors approve adjudication 10014472.

Motion: Henry Assetto Second: Rob Marshall Vote: 3-0

B. Advanced Placement Comparative Government Course

RECOMMENDED MOTION: That the Board of School Directors approve the addition of an Advanced Placement Comparative Government course and corresponding textbook(s) for students in grades 9-12, effective 2019-2020 school year.

Motion: Henry Assetto Second: Rob Marshall Vote: 3-0

C. Advanced Placement Macro Economics Course

RECOMMENDED MOTION: That the Board of School Directors approve the addition of an Advanced Placement Macro Economics course and corresponding textbook(s) for students in grades 9-12, effective 2019-2020 school year.

Motion: Rob Marshall Second: Rob Fisher Vote: 3-0

D. AFJROTC Out-of-State Field Trip Request

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

Motion: Henry Assetto Second: Rob Marshall Vote: 3-0

E. Confidential Release and Settlement Agreement – 10002057

RECOMMENDED MOTION: That the Board of School Directors approve the confidential Release and Settlement Agreement for 10002057, as presented. ([Confidential Enclosure](#))

Motion: Henry Assetto Second: Rob Marshall Vote: 3-0

L. Student Teacher/Intern/Practicum Placements

RECOMMENDED MOTION: That the Board of School Directors approve the following student teacher/intern/practicum placements, as outlined below:

➤ **West Chester University effective August 2019 through October 2019**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Andrew Kramer	Lori Bernard	Reeceville
Kourtney Kukowski	Julie Barlip	CAIHS

➤ **West Chester University effective October 2019 through December 2019**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Andrew Kramer	Joanna Mangio villano	North Brandywine MS
Kourtney Kukowski	Rebecca Pearson	North Brandywine MS

Motion: Henry Assetto

Second: Rob Fisher

Vote: 3-0

M. 2019-2020 Student Code of Conduct

RECOMMENDED MOTION: That the Board of School Directors approve the Student Code of Conduct for the 2019-2020 school year, as per the attached. ([Enclosure](#))

Motion: Henry Assetto

Second: Rob Marshall

Vote: 3-0

INFORMATIONAL ITEM(S)

- Enrollment Reports for the month ending July 31, 2019 ([Enclosures](#))

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 6:46 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

August 13, 2019 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Thomas N. Keech
BOARD MEMBERS: James Hills and Ann M. Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:47 p.m.

APPROVAL of MINUTES

Approval of the July 9, 2019 Finance Committee meeting minutes. ([Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

B. CODY CASD Police Department Software

RECOMMENDED MOTION: That the Board of School Directors approve the quote from CODY in the amount of \$10,921.55 for CASD Police Department software, as presented. ([Confidential Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

C. Confidential Release and Settlement Agreement - 012393

RECOMMENDED MOTION: That the Board of School Directors approve the Release and Settlement Agreement for 012393.

Motion: Ann Wuertz Second: James Hills Vote: 3-0

D. Donations

RECOMMENDED MOTION: That the Board of School Directors accept the donations from various donors, as per the attachment. ([Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

E. Extra Duty Assignments 2019-2020

RECOMMENDED MOTION: That the Board of School Directors approve the 2018-2019 Extra Duty Assignments, as presented. ([Enclosure](#))

Motion: Ann Wuertz Second: James Hills Vote: 3-0

F. Hotspots Purchase via T-Mobile EmpowerED

RECOMMENDED MOTION: That the Board of School Directors approve the purchase of 5,640 hotspots, funded and required by the T-Mobile EmpowerED Grant, at a cost of \$225,600, as presented.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

G. Hotspots Purchase via T-Mobile EmpowerEd

RECOMMENDED MOTION: That the Board of School Directors approve the purchase of 5,640 hotspots, funded and required by the T-Mobile Empower ED Grant, at a cost of \$225,600, as presented. ([Enclosure](#))

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

H. Humanus Corporation Contracted Staffing Services

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between Humanus Corporation and CASD to provide contracted staffing services on an as needed basis throughout the duration of this Agreement. ([Enclosure](#))

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

I. IDEA B Section 619 Use of Funds Agreement – Chester County Intermediate Unit

RECOMMENDED MOTION: That the Board of School Directors approve the Use of Funds Agreement between the CCIU and CASD, as presented. ([Enclosure](#))

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

J. King’s Highway Elementary School - Conductivity Test – Morrison Geothermal, Inc.

RECOMMENDED MOTION: That the Board of School Directors authorize Morrison Geothermal to provide a test well, to be used to calculate the number of wells required for Geothermal System, at a cost of \$11,590. ([Enclosure](#))

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

K. King’s Highway Elementary School - Geotechnical Proposals – David Blackmore & Associates

RECOMMENDED MOTION: That the Board of School Directors accept the proposal from David Blackmore & Associates. Inc. (DBA) in the amount of \$10,402 plus expenses (*not to exceed \$150*) for the King’s Highway Project, as proposed. ([Enclosure #1](#) and [Enclosure #2/Summary of Proposals](#))

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

L. Microsoft Enrollment for Education Solutions - Participation Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Participation Agreement from Microsoft Licensing, Microsoft Corporation and Lancaster Lebanon Intermediate Unit 13 for CASD’s Enrollment for Education Solutions at a cost of \$53,317.10, as presented. ([Enclosure](#))

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

S. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Fazio, Richard, Business Administrator for the Coatesville Area School District. Letter Dated: 7/10/2019. Reason: Personal. Effective: 9/10/2019.

b. CATA

- 1) DiCandilo, Thomas, Special Education Teacher for North Brandywine Middle School. Letter Dated: 7/22/2019. Reason: Rescinded Acceptance. Effective: 7/22/2019.
- 2) Krim, Erin, Special Education Teacher for Rainbow Elementary School. Letter Dated: 7/31/2019. Reason: Personal. Effective: 9/27/2019.
- 3) Morrow, Duffie, Biology Teacher for the Coatesville Area Intermediate High School. Letter Dated: 7/31/2019. Reason: Personal. Effective: 6/10/2019.
- 4) Nagy, Katherina, Elementary Teacher for Rainbow Elementary School. Letter Dated: 7/29/2019. Reason: Personal. Effective: 6/7/2019.
- 5) Sweet, Mark, Teacher for East Fallowfield Elementary School. Letter Dated: 8/6/2019. Reason: Personal. Effective: 10/4/2019.

c. CATSS

- 1) Abele, Maureen, Principal's Secretary for North Brandywine Middle School. Letter Dated: 7/31/2019. Reason: Personal. Effective: 8/12/2019.
- 2) Carter-James, Antoinette, 6.5 Hour Aide for East Fallowfield Elementary School. Letter Dated: 8/6/2019. Reason: Personal. Effective: 6/6/2019.

d. EXTRA DUTY

- 1) Boyer, Edward, 7th Grade Football Coach for North Brandywine Middle School. Letter Dated: 7/18/2019. Reason: Personal. Effective: 7/18/2019.
- 2) Claypoole, Christine, Junior Class Cabinet Advisor for the Coatesville Area Senior High School. Letter Dated: 7/26/2019. Reason: Personal. Effective: 7/26/2019.
- 3) Holm, Melissa, 8th Grade Lacrosse Coach for North Brandywine Middle School. Letter Dated: 7/18/2019. Reason: Personal. Effective: 7/18/2019.

- 4) Holm, Melissa, 8th Grade Girls Soccer Coach for North Brandywine Middle School. Letter Dated: 7/18/2019. Reason: Personal. Effective: 7/18/2019.
- 5) Smith, Justin, 8th Grade Baseball Coach for North Brandywine Middle School. Letter Dated: 7/18/2019. Reason: Personal. Effective: 7/18/2019.
- 6) Wagner, Abigail, 8th Grade Field Hockey Coach for North Brandywine Middle School. Letter Dated: 7/30/2019. Reason: Personal. Effective: 7/30/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Jones, Cassandra, Special Education Supervisor for King's Highway Elementary School. Posted: 6/12/2019. Salary: \$85,000 (prorated). Degree: BS—Special Education, West Chester University; MS—Special Education, West Chester University. Certifications: Special Education Supervisor PK-12, Special Education PK-12, Mid-Level Math 6-9, Mid-Level English 6-9. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Laubscher, Suzanne, Special Education Supervisor for Reeceville Elementary School. Posted: 6/12/2019. Salary: \$100,000 (prorated). Degree: BS—Education, Lock Haven University; MS—Reading and Literacy, Walden University. Certifications: Special Education Supervisor PK-12, Elementary K-6, Mid-Level English 6-9, Mentally and/or Physically Handicapped K-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATA

- 1) Brooks, Allison, Special Education Teacher for Scott 6th Grade Center. Posted: 7/25/2019. Salary: \$44,931. Level: B. Step: 1. Temporary Professional Employee. Degree: BS—West Chester University. Certifications: Grades PK-4, Special Education PK-8. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
- 2) Clark, Christina, LTS Teacher for Rainbow Elementary School. Posted: 7/1/2019. Salary: \$47,331. Level: M. Step: 1. Temporary Substitute Employee. Degree: BA—Psychology, Bloomsburg University; MA—Education, Cabrini College. Certifications: Grades PK-4, Grades 4-8 (all subjects 4-6, ELA and Reading 7-8). Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
- 3) Dillon, Nicole, School Psychologist for the Coatesville Area School District. Posted: 1/3/2018. Salary: \$60,931. Level: M+30. Step: 7. Temporary Professional Employee. Degree: BS—Psychology, Suffolk University; M.Ed.—School Psychology, University of Massachusetts-Boston. Certifications: Education Specialist I School Psychologist PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 4) Gibb, Darren, Social Studies Teacher for the Coatesville Area Intermediate High School. Posted: 6/26/2019. Salary: \$44,931. Level: B. Step: 1. Temporary Professional Employee. Degree: BA—History, West Chester University. Certifications: Social Studies 7-12, Mid-Level Math 6-9. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.

- 5) Hashem, Lyndsay, Business Teacher for the Coatesville Area Intermediate High School. Posted: 6/18/2019. Salary: \$51,331. Level: M+30. Step: 2. Temporary Professional Employee. Degree: BS—Business Marketing, West Chester University; MBA—Business Administration, West Chester University. Certifications: Business Computer Information and Technology PK-12, Marketing Education PK-12, Technology Education PK-12. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
 - 6) Hofmann, Eric, Chemistry/Biology Teacher for the Coatesville Area Senior High School. Posted: 6/13/2019. Salary: \$46,731. Level: B. Step: 4. Temporary Professional Employee. Degree: BS—Biology Education, Shippensburg University. Certifications: Biology 7-12, Chemistry 7-12. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
 - 7) Malone, Stephen, Special Education Teacher for the Coatesville Area Intermediate High School. Posted: 5/29/2019. Salary: \$66,431. Level: M. Step: 12. Professional Employee Contract. Degree: BS—Physical Education, Slippery Rock University; MS—Education, Cabrini College. Certifications: English 7-12, Mid-Level English 6-9, Special Education PK-12, Health & Physical Education PK-12. Effective: 8/16/2019. SP4: Approved. Pending 1686 Forms.
 - 8) Nice, Jim, Special Education Teacher for the Coatesville Area Intermediate High School. Posted: 5/29/2019. Salary: \$51,331. Level: M. Step: 4. Temporary Professional Employee. Degree: BA—Liberal Arts, Temple University; MA—Education, University of Phoenix. Certifications: Special Education PK-12. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
 - 9) Schmerse, Katie, Spanish Teacher for Scott 6th Grade Center. Posted: 6/14/2019. Salary: \$44,931. Level: B. Step: 1. Temporary Professional Employee. Degree: BA—Early Childhood Education, Albright College. Certifications: Grades PK-4, Spanish PK-12. Effective: 8/19/2019. SP4: Approved. Pending 168 Forms.
 - 10) Steigerwalt, Alexandra, Elementary Teacher for Rainbow Elementary School. Posted: 5/28/2019. Salary: \$51,131. Level: B. Step: 7. Professional Employee Contract. Degree: BS—Elementary Education, Shippensburg University. Certifications: Elementary K-6. Effective: TBD. SP4: Approved. Pending 168 Forms.
 - 11) Whelihan, Jessica, Elementary Teacher for Rainbow Elementary School. Posted: 5/28/2019. Salary: \$49,731. Level: B. Step: 6. Temporary Professional Employee. Degree: BS—Early Childhood Education, University of Delaware. Certifications: Early Childhood Education N-3. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
 - 12) Yurick, Jennifer, LTS Special Education Teacher for King’s Highway Elementary School. Posted: 7/9/2019. Salary: \$44,931. Level: B. Step: 1. Temporary Substitute Employee. Degree: BS—Education, Bloomsburg University. Certifications: Grades PK-4, Special Education PK-8. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
- c. EXTRA DUTY
- 1) Barnes, Lisa, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.

- 2) Barnhardt, Karen, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 3) Bird, Lauren, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 4) Brosius, Bill, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 5) Brown, Amy, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 6) Butcher, Somers, Head Volleyball Coach for the Coatesville Area Senior High School. Posted: 7/2/2019. Salary: \$4,381.88. Effective: 2019—2020 School Year. SP4: Approved. Pending 168 Forms.
- 7) Christmas, Vantina, ESY Aide for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 8) Coccia, Vincent, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 9) Craig, Malcolm, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 10) Crouse, Cynthia, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 11) Daberkoe, Justin, 8th Grade Football Coach for North Brandywine Middle School. Salary: \$3,505.75. Effective: 2019—2020 School Year. SP4: Staff.
- 12) Diamond, Caren, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 13) Eaton, Jennifer, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 14) Ford, Wendy, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 15) Freeman-Petersen, Jesseka, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 16) Gamber, Claarissa, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 17) Gardner, Elizabeth, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 18) Gellner, Jonah, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.

- 19) Gibson, Luke, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 20) Gluck, Paul, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 21) Gray, Voncille, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 22) Green-Holmes, Jackie, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 23) Griffith, Karen, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 24) Groff, Janene, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 25) Gushanas, Elizabeth, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 26) Hammond, Jill, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 27) Harvey, Carla, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 28) Herman, Deborah, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 29) Heydt, Doug, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 30) Holmes, Cassandra, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 31) Hubiak, Katya, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 32) Ingram, Tom, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 33) Jackson, Karen, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 34) Jordan, Nicole, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- 35) Kershey, Scott, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Approved.

- 68) Wise, Bryan, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
 - 69) Yerk, San Dee, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
 - 70) Young, Theresa, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2019—2020 School Year. SP4: Staff.
- d. NON-CERT
- 1) Sperratore, McKenzie, School Police Officer for the Coatesville Area School District. Posted: 4/15/2019. Salary: \$37,000. Effective: TBD. SP4: Approved. Pending 168 Forms.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Rigg, Kelly, Math Teacher for North Brandywine Middle School. Effective: 9/9/2019—11/29/19.

b. CATA

- 1) Edwards, Kaitlyn, HR Generalist for the Coatesville Area School District. Effective: 6/25/2019—7/3/2019.
- 2) Neff, Christi, IT/Helpdesk Support for the Coatesville Area School District. Effective: 7/16/2019—8/16/2019.

4. Voluntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. CATA

- 1) Douglas, Itasha, move from ESL Teacher for Rainbow Elementary School to ESL Teacher for Reeceville Elementary School. Posted: 7/18/2019. Effective: 2019—2020 School Year.
- 2) Hubiak, Katya, move from Special Education Teacher for North Brandywine Middle School to Special Education Teacher for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 3) Kiszely, Kimberly, move from Special Education Teacher for the Coatesville Area Intermediate High School to Special Education Teacher for the Coatesville Area Senior High School. Effective: 2019—2020 School Year.

5. Involuntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the involuntary Transfer of:

a. CATA

- 1) Kane, Abigail, move from Special Education Teacher for Reeceville Elementary School to Special Education Teacher for East Fallowfield Elementary School. Effective: 2019—2020 School Year.
- 2) Mochulski, Heather, move from Reading Specialist for South Brandywine Middle School to Reading Specialist for Scott 6th Grade Center. Effective: 2019—2020 School Year.

b. CATSS

- 1) Dunne, Cynthia, move from Attendance Secretary for Scott 6th Grade Center to Attendance Secretary for North Brandywine Middle School. Effective: 2019—2020 School Year.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. CATA

- 1) Giles, Linda, move from Interim Assistant Principal for the Coatesville Area Senior High School to Reading Specialist for North Brandywine Middle School. Effective: 2019—2020 School Year.

7. Correction

RECOMMENDED MOTION: That the Board of School Directors approve the name Correction from Resignations as indicated:

a. CATSS

- 1) Thomas, Susan, 6.5 Hour Attendance Secretary for King's Highway Elementary School. Letter Dated: 7/22/2019. Reason: Retirement. Effective: 6/6/2019.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

T. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Donahue, Kimberly, Assistant to the Superintendent—Curriculum and Learning for the Coatesville Area School District. Letter Dated: 8/12/2019. Reason: Retirement. Effective: 6/30/2020.

b. CATA

- 1) Bardissi, Sam, Social Studies Teacher for the Coatesville Area Intermediate High School. Letter Dated: 8/8/2019. Reason: Personal. Effective: 10/4/2019.
- 2) Boyd, Kimberly, Special Education Teacher for Scott 6th Grade Center. Letter Dated: 8/12/2019. Reason: Personal. Effective: 6/7/2019.
- 3) Brown-Mitchell, Sarita, Elementary Teacher for Rainbow Elementary School. Letter Dated: 8/12/2019. Reason: Personal. Effective: 10/11/2019.
- 4) Clark, Christina, LTS Teacher for Rainbow Elementary School. Letter Dated: 8/9/2019. Reason: Rescinded Acceptance. Effective: 8/9/2019.
- 5) Coccia, Vincent, Science Teacher for North Brandywine Middle School. Letter Dated: 8/8/2019. Reason: Personal. Effective: 10/7/2019.
- 6) Pumo, Tracee, Special Education Teacher for Scott 6th Grade Center. Letter Dated: 8/9/2019. Reason: Personal. Effective: 6/7/2019.

c. CATSS

- 1) Cognetti, Lee, 5.75 Hour Special Education One-On-One Aide for King's Highway Elementary School. Letter Dated: 8/7/2019. Reason: Personal. Effective: 6/6/2019.

d. EXTRA DUTY

- 1) Pumo, Tracee, Cheerleading Coach for North Brandywine Middle School. Letter Dated: 8/9/2019. Reason: Personal. Effective: 6/7/2019.
- 2) Westfall, Lisa, Band Front/Color Guard for the Coatesville Area Senior High School. Letter Dated: 7/27/2019. Reason: Personal. Effective: 7/27/2019.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Mastromarino, Julia, Assistant Principal for the Coatesville Area Senior High School. Posted: 12/13/2018. Salary: \$95,000 (prorated). Degree: BS—Business Administration, Kutztown University; MS—Management, St. Joseph's University; M.Ed.—Educational Leadership, University of West Florida. Certifications: English as a Second Language PK-12, English 7-12, Principal PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATA

- 1) Bennett, Elizabeth, Elementary Teacher—Science Focus for King’s Highway Elementary School. Posted: 6/2/2019. Salary: \$57,831. Level: M. Step: 8. Professional Employee Contract. Degree: BS—Elementary Education, University of Valley Forge; MA—Education, Gratz College. Certification: Elementary K-6. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
- 2) Billman, Joann, Elementary Teacher—Science Focus for East Fallowfield Elementary School. Posted: 6/2/2019. Salary: \$47,631. Level: B. Step: 4. Temporary Professional Contract. Degree: BS—Early Education, West Chester University. Certification: Elementary K-6. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
- 3) Connor, Natalie, Special Education Teacher for North Brandywine Middle School. Posted: 7/25/2019. Salary: \$48,031. Level: B+24. Step: 3. Temporary Professional Contract. Degree: BS—Elementary and Special Education, Kutztown University. Certifications: Special Education PK-8, Grades PK-4. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 4) DeAngelo, Anna, Elementary Teacher for Rainbow Elementary School. Posted: 5/28/2019. Salary: \$44,931 (prorated). Level: B. Step: 1. Temporary Professional Employee. Degree: BS—Education, West Chester University. Certification: Grades PK-4. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 5) Goettler, Stephen, Chemistry Teacher for the Coatesville Area Intermediate High School. Posted: 6/13/2019. Salary: \$49,031. Level: B+24. Step: 4. Temporary Professional Employee. Degree: BS—Chemistry, Butler University. Certifications: Chemistry 7-12, General Science 7-12, Physics 7-12. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
- 6) Green, Alixandra, Elementary Teacher for Caln Elementary School. Posted: 5/28/2019. Salary: \$44,931 (prorated). Level: B. Step: 1. Temporary Professional Employee. Degree: BS—Early Childhood Education, West Chester University. Certifications: Grades PK-4, Special Education PK-8. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 7) Scibetta, Susan, Elementary Gifted Teacher for the Coatesville Area School District. Posted: 6/26/2019. Salary: \$92,631. Level: M+30. Step: 18. Temporary Professional Employee. Degree: BA—Communications and Marketing, Hood College; MS—Elementary Education, Duquesne University. Certifications: Elementary K-6, Principal PK-12. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.
- 8) Welsh, Kayla, Elementary Teacher for Rainbow Elementary School. Posted: 5/28/2019. Salary: \$48,531. Level: M. Step: 2. Temporary Professional Employee. Degree: BS—Professional Education/Dance, West Chester University; M.Ed.—Elementary Education, Kutztown University. Certifications: Grades PK-4, Grades 5-6. Effective: 8/16/2019. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Jones, Christopher, 9th Grade Football Coach for the Coatesville Area High School Campus. Posted: 7/30/2019. Salary: \$2,2747.75. Effective: 2019—2020 School Year. SP4: Approved. Pending 168 Forms.
- 2) Schmerse, Katie, Assistant Volleyball Coach for the Coatesville Area High School Campus. Posted: 8/17/2019. Salary: \$2,015.50. Effective: 2019—2020 School Year. SP4: Approved. Pending 168 Forms.

3. **Voluntary Transfers**

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. CATA

- 1) Davis, Brian, move from English Teacher for North Brandywine Middle School to English Teacher for the Coatesville Area Intermediate High School. Effective: TBD.

b. FEDERATION

- 1) Bernard, Deborah, move from 4 Hour General Utility Worker for North Brandywine Middle School to 4.5 Hour General Utility Worker for North Brandywine Middle School. Effective: 2019—2020 School Year.
- 2) Coblentz, Denise, move from 3 Hour General Utility Worker for Rainbow Elementary School to 4 Hour General Utility Worker for Rainbow Elementary School. Effective: 2019—2020 School Year.
- 3) Hardy, Kristy, move from 3 Hour General Utility Worker for Rainbow Elementary School to 4 Hour General Utility Worker for Rainbow Elementary School. Effective: 2019—2020 School Year.
- 4) Kerns, Stacey, move from 3 Hour General Utility Worker for Reeceville Elementary School to 3 Hour General Utility Worker for Rainbow Elementary School. Effective: 2019—2020 School Year.
- 5) McWilliams, Maryann, move from 4.5 Hour General Utility Worker for Caln Elementary School to 5.5 Hour General Utility Worker for Caln Elementary School. Effective: 2019—2020 School Year.
- 6) Myer, Victoria, move from 4.5 Hour General Utility Worker for Rainbow Elementary School to 5.5 Hour General Utility Worker for Rainbow Elementary School. Effective: 2019—2020 School Year.
- 7) Pfitzenmeyer, Audrey, move from 3 Hour General Utility Worker for North Brandywine Middle School to 4 Hour General Utility Worker for North Brandywine Middle School. Effective: 2019—2020 School Year.

- 8) Ramirez, Tiffany, move from 4 Hour General Utility Worker for East Fallowfield Elementary School to 4.5 Hour General Utility Worker for East Fallowfield Elementary School. Effective: 2019—2020 School Year.

c. NON-CERT

- 1) Stauffer, Alice, move from Cook Manager for Scott 6th Grade Center School to Cook Manager for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.

4. Involuntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the involuntary Transfer of:

a. FEDERATION

- 1) Prescott, Heather, move from Cook for South Brandywine Middle School to Cook for Reeceville Elementary School. Effective: 2019—2020 School Year.
- 2) Schweitzer, Brian, move from 3 Hour General Utility Worker for South Brandywine Middle School to 3.75 Hour General Utility Worker for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.
- 3) Squires, Sharon, move from 3 Hour General Utility Worker for South Brandywine Middle School to 3 Hour General Utility Worker for Scott 6th Grade Center. Effective: 2019—2020 School Year.
- 4) Wallace, Sheenequa, move from 3 Hour General Utility Worker for South Brandywine Middle School to 3.75 Hour General Utility Worker for the Coatesville Area Intermediate High School. Effective: 2019—2020 School Year.

b. NON-CERT

- 1) Cumens, Tina, move from Dual Manager for South Brandywine Middle School and East Fallowfield Elementary School to Dual Manager for Scott 6th Grade Center and East Fallowfield Elementary School. Effective: 2019—2020 School Year.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. FEDERATION

- 1) DiPaola, Peg, move from 4.5 Hour General Utility Worker for South Brandywine Middle School to 5.5 Hour Lead Worker for East Fallowfield Elementary School. Posted: 3/13/2019. Salary: \$15.50/hour. Effective: 8/26/2019.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

U. U. S. Security Care, Inc. (USSC) – Security Services Contract

RECOMMENDED MOTION: That the Board of School Directors approve the contract with U.S. Security Care, Inc. to provide security services for a two-year term at a rate of \$23.25 per hour/per Security Guard, as presented. ([Enclosure](#))

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 7:10 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Policy Committee Minutes
Coatesville Area Senior High School Auditorium
August 13, 2019 - 6:00 PM
(3rd Committee Meeting of the Evening)

CHAIRPERSON: Robert T. Marshall, Jr.
BOARD MEMBERS: Brandon J. Rhone and Thomas Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 7:11 p.m.

APPROVAL of MINUTES

Approval of the July 9, 2019 Policy Committee meeting minutes. ([*Enclosure*](#))

Motion: Robert Marshall Second: Tom Siedenbuehl Vote: 3-0

AGENDA ITEMS

None

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 7:12 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

August 13, 2019 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Brandon J. Rhone and Tyrone Carter
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 7:12 p.m.

APPROVAL of MINUTES

Approval of the July 9, 2019 Operations Committee meeting minutes. ([Enclosure](#))

Motion: Brandon Rhone Second: Tyrone Carter Vote: 3-0

AGENDA ITEMS

A. Approval of 2019-2020 Bus Runs

RECOMMENDED MOTION: That the Board of School Directors approve the list of bus runs for the 2019-2020 school year, as presented. ([Confidential Enclosure](#))

Motion: Brandon Rhone Second: Tyrone Carter Vote: 3-0

B. Cooperative Police Service Agreements

RECOMMENDED MOTION: That the Board of School Directors approve the Cooperative Police Service Agreements between CASD and the Caln, City of Coatesville, East Fallowfield, Sadsbury, South Coatesville, Valley Township, West Brandywine and West Caln Police Departments, as presented. ([Confidential Enclosure](#))

Motion: Brandon Rhone Second: Tyrone Carter Vote: 3-0

C. Memorandums of Understanding with Local Police Departments

RECOMMENDED MOTION: That the Board of School Directors approve the Memorandums of Understanding with the Caln, City of Coatesville, East Fallowfield, Sadsbury, South Coatesville, Valley Township, West Brandywine and West Caln Police Departments establishing procedures to be followed when certain incidents occur on school property, at any sponsored activity, or on a conveyance as described in the Safe Schools Act (such as a school bus) providing transportation to or from a school or school sponsored activity, as presented. ([Confidential Enclosure](#))

Motion: Brandon Rhone Second: Tyrone Carter Vote: 3-0

D. Request to Waive Fees – C. C. I. U. Professional Learning Conference – 9/10 Center

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees from the CCIU in the amount of \$1,983.75 for use of the facilities at the 9/10 Center to host a countywide professional learning conference on Tuesday, November 5th from 6:45 a.m. to 3:00 p.m. The CCIU is willing to pay custodial fees in the amount of \$726 for this event. ([Enclosure](#))

Motion: Brandon Rhone Second: Tyrone Carter Vote: 3-0

E. Request to Waive Fees – The COAD Group – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$6,405 for use of three classrooms on Thursdays from 4:00 – 9:00 p.m. beginning October 10th through November 21st and Wednesday, October 30th (excluding Thursday, Oct. 31st), as presented. ([Enclosure](#))

Motion: Brandon Rhone

Second: Tyrone Carter

Vote: 3-0

F. Request to Waive Fees – JT Dorsey Foundation – Rainbow Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$6,489 for use of the soccer fields at Rainbow Saturday through Thursday, 5:30-7:30 p.m. Saturday through Thursday (Fridays excluded). The Foundation is willing to pay the mowing and lining costs for the Spring and Fall. ([Enclosure](#))

Motion to Table:

Motion: Brandon Rhone

Second: Tyrone Carter

Vote: 3-0

G. Request to Waive Fees – Lincoln University Upward Bound – C. A. S. H.

RECOMMEND MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$13,662 for use of the Large Group Room on Mondays and Wednesdays from 5:30 - 7:30 p.m. starting September 18, 2019 through May 6, 2020, as presented. ([Enclosure](#))

Motion: Brandon Rhone

Second: Tyrone Carter

Vote: 3-0

H. Request to Waive Fees – Y.M.W.I.C. Foundation, Inc. – C.A.S.H.

RECOMMEND MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$29,514 for use of the facilities at CASH to host an After-School Program every Wednesday beginning September 4, 2019 through June 3, 2020 from 4:00 to 8:00 p.m., as presented. ([Enclosure](#))

Motion: Brandon Rhone

Second: Tyrone Carter

Vote: 3-0

INFORMATIONAL ITEM(S)

- Facility Update

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 7:22 p.m.

Anyone wishing to view the video of this meeting may visit our website.